

Management Training

Course Background:

This course is designed to develop a manager's skill in areas such as motivation and team performance. Participants will gain the skills and knowledge needed to deal with employees and various problems and situations which may arise. This course covers various management techniques and how to find the best technique for each individual.

Course Content:

- Motivating staff to a better performance
- Controlling the operation:
- Effective communication
- Organisational skills

Learning Outcomes:

Upon successful completion of this course participants will gain the skills and knowledge needed to:

- Understand motivation
- Improve teambuilding
- Spot demotivated employees
- Set goals and objectives
- Chair meetings
- Take control and make decisions
- Delegate
- Recruit and select employees
- Understand management styles and techniques
- Manage stress

This Course is Designed For:

Existing or new managers looking to develop their knowledge and skills

Training Methodology:

This course is classroom based and it is highly interactive with role-playing playing and practical exercises to reinforce the participants understanding and learning.

What to Bring to the Course:

There are no requirements for this course

Duration of the Course:

2 days

Participants:

A maximum of 12 participants per course

Certification:

Upon successful completion of this course participants will receive a certificate in management training.